



PO Box 158, Angier, NC 27501  
Phone: 919-413-9544 Fax: 984-480-2002  
[www.ncagfairs.org](http://www.ncagfairs.org)

Dear Associate Member:

Attached please find the following:

**2025 Exhibitor Registration Packet which includes**

- \* 2025 Convention Registration Form (use this form if you are not exhibiting).
- \* 2025 Sponsorship Form
- \* 2025 Membership Dues Renewal Form
- \* 2025 Showcase Information
- \* 20243 Holmes McBride Nomination Information & Form

**2024 Convention Program ( will be email soon)**

If you have any questions, concerning any of the enclosed materials, please give me a call or send an email.


Cordially,

**Cathy Price Horton**

Executive Director

# 2025 EXHIBITOR INFORMATION

Exhibitor set-up is Thursday, January 2, 2025 beginning at 1:00 p.m. until 5:00 p.m. All booths must be intact by 5:00 p.m. on Thursday. Trade Show opens at 5:00 p.m. for business. Breakdown of Exhibits will be 12:00 noon, Saturday, January 4, 2025.

<b>DATES &amp; LOCATION</b>	<b>EXHIBITOR PACKAGE INCLUDES</b>
January 2 -4 2025 Embassy Suites Raleigh Durham/Research Triangle 201 Harrison Oaks Blvd, Cary, NC 27513	All Booth Spaces are 8 x 10 & include: <ul style="list-style-type: none"> <li>◆ Draped Exhibit Booth</li> <li>◆ Sign for Company Name for booth</li> <li>◆ 8' covered and skirted table</li> <li>◆ (2) chairs, (1) Wastebasket</li> </ul> <p style="text-align: center; color: red;"><b>Does not include electrical for booth.</b></p>
<b>EXHIBIT BOOTH COST</b>	<b>DEADLINES</b>
\$350 - 8 x10 Booth <span style="color: red;"><b>(Includes one Registration Fee, additional Registration Fees for those in Booth will be \$150 per registrant)</b></span>  \$175 Additional Booth Spaces	All contracts & payment for booth space must be received by <b>December 13, 2024</b> . Cancellations on or before that date will receive a 50% refund. No refunds after <b>December 13, 2024</b> . All booths must be manned throughout the Conference.
<b>REGISTER</b>	<b>HOTEL ACCOMODATIONS</b>
All exhibit personnel must be registered to facilitate entrance into the Exhibit Hall. Please submit a copy of the Exhibit staff registration form for each person who will help work in your booth.	<p style="text-align: center;"><b>Embassy Suites by Hilton</b></p> For reservation call 1-800-Embassy or reserve your room via the reservation link in this email. Reservations must be received no later than <b>Sunday, December 15, 2025</b> . Please mention that you are with the NC Association of Agricultural Fairs.
<b>EXECUTIVE DIRECTOR</b>	<div style="display: flex; align-items: center;"> <div style="flex: 1;"> <p style="text-align: center;"> <b>Cathy Horton</b>                              NCAOAF                              P.O. Box 158                              Angier, NC 27501                              Phone: 919-413-9544                              Email: cathy@seasag.com                         </p> </div> <div style="flex: 1; text-align: center;">  </div> <div style="flex: 1;"> <p style="text-align: center;"> <b>Embassy Suites by Hilton</b>                              201 Harrison Oaks Blvd.                              Cary, NC 27512                               1-800-Embassy or                              919-677-1840                         </p> </div> </div>

**2025 EXHIBITOR REGISTRATION**

**MUST BE A MEMBER OF THE NCAOAF TO EXHIBIT OR ATTEND THE CONVENTION**

Upon acceptance of this completed application we understand the terms and conditions governing exhibitors. No exhibitor will be permitted to exhibit unless their account is current and paid in full (US FUNDS). **NO REFUNDS** will be made for cancellations after **December 13 2024**.

**RENTAL COST:**

One 8 x 10' Booth	\$_____ 350.00	(includes <b>one</b> Convention Registration Fee does not include Banquet ticket)
Each additional Booth	\$_____ 175.00	
Additional Convention Registration	\$_____ 150.00	(does not include Banquet ticket)
Banquet ticket	\$_____ 75.00	
<b>Total</b>	<b>\$_____</b>	

**This year Convention Registration includes, breakfasts, lunch, receptions and breaks, does not include Banquet.**

Company Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

**Name's of individuals that will be exhibiting in your booth at the Expo, must pay a convention registration fee and have name tag.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Product/service to be exhibited \_\_\_\_\_

Exact Booth Sign \_\_\_\_\_  
(One line only – 32 characters including spaces and punctuation)

**Method of Payment:**



Check # \_\_\_\_\_

Card# \_\_\_\_\_ Expiration Date \_\_\_\_\_

Cardholder Name \_\_\_\_\_

Address of Billing Card Statement: \_\_\_\_\_

**NCAOAF, PO Box 158, Angier, NC 27501**

Fair, Firm or Individual \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 Email \_\_\_\_\_

**REGISTRATION FEES FOR CONVENTION**

Delegate/Spouse/Guest (Does not include banquet)	\$ 250.00 per person
Banquet Fee	\$ 75.00 per person
Saturday Only Attendees	\$ 50.00 per person

**After December 13, 2024, Registration fee will be \$255.00**

Delegate/Spouse Guest Name	Reg.	Banquet	Saturday Only Attendee	Total
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
<b>Grand Total</b>	\$	\$	\$	\$

**Method of Payment**



Check # \_\_\_\_\_

Card# \_\_\_\_\_ Name of Cardholder \_\_\_\_\_

Billing Address of Card: \_\_\_\_\_

Exp. Date \_\_\_\_\_

# 2025 NCAOAF CONVENTION SPONSORSHIP



## Gold Circle \$3500

- Membership in the North Carolina Association of Agricultural Fairs
- (1) 8 x10 Exhibitor Booth
- (2) Complimentary Convention Registrations
- Reserved table for sponsor at Saturday Banquet
- Signage Recognition at Convention and on NCAOAF website



## Silver Circle \$2500

- Membership in the North Carolina Association of Agricultural Fairs
- (2) Complimentary Convention Registrations
- Reserved table for sponsor at Saturday Banquet
- Signage Recognition at Convention



## Bronze Circle \$1500

- Membership in the North Carolina Association of Agricultural Fairs
- Signage Recognition at Convention

## Friends Circle \$1000

- (1) Complimentary Convention Registration
- Signage Recognition at Convention

## Sustaining Circle \$500

- Recognition of Sponsorship

**Yes, I would like to sponsor at the following level:**

Please check the appropriate box

**Gold Circle \$3500**

Silver Circle \$2500

**Bronze Circle \$1500**

Friends Circle \$1000

**Sustaining Circle \$500**

Fair/Company \_\_\_\_\_

Contact \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### Method of Payment

Check # \_\_\_\_\_



Card# \_\_\_\_\_ Cardholder Name: \_\_\_\_\_

Billing Address of Card: \_\_\_\_\_

Exp. Date \_\_\_\_\_

**MAKE CHECKS PAYABLE TO:  
ADDRESS:**

**NCAOAF  
P.O. Box 158, Angier, NC 27501**



**2025 NCAOAF Associate Membership  
Renewal Application**  
**(NCAOAF membership dues are non-deductible)**  
**MUST BE A MEMBER TO EXHIBIT**

Name \_\_\_\_\_

Contact Person: \_\_\_\_\_

Company Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Web Site: \_\_\_\_\_

Please provide a brief description of what services your company provides to the Fair industry:

\_\_\_\_\_  
\_\_\_\_\_

**ASSOCIATE MEMBERSHIP FEES:**

Carnivals \$500.00

All Others \$150.00

**Method of Payment**



Check # \_\_\_\_\_

Card# \_\_\_\_\_

Cardholder Name: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Address of Card: \_\_\_\_\_  
\_\_\_\_\_

**MAKE CHECKS PAYABLE TO:  
ADDRESS:**

NCAOAF  
P.O. Box 158, Angier, NC 27501

# 2025 Showcase Rules & Request Form

Dear Associate Member:

The North Carolina Association of Agricultural Fairs 2025 Annual Convention is scheduled for January 2-4, 2025 at the Embassy Suites by Hilton. We would like to take this opportunity to invite all of our Associate Members to join us again this year.

As always, during the convention, there are a number of opportunities for performers to show-case their talent for all the fair members. If you are a member performer or represent performers who would like to showcase for our convention, please review and complete the information below. Please submit your showcase requests by **December 13, 2024**.

You must be an associate member or represented by an associate member who represents entertainers/performers.

## RULES OF SHOWCASING

1. You or your agent **must** be a member of the North Carolina Association of Agricultural Fairs. (Membership Application enclosed).
2. If you have showcased at the NCAOAF Convention in the past two years you are not eligible to showcase in 2025.
3. Your showcase can last no longer than 15 minutes.
4. Please give a brief description of your showcase and you may also send along any video, cd's or photos.
5. This Showcase Request Form must be mailed to: Cathy Horton, NCAOAF, PO Box 158, Angier, NC 27501

As soon as the convention program and showcases can be finalized, a confirmation letter with exact date and time will be sent to each artist selected by the Committee.

Associate Member of Representative(s) \_\_\_\_\_

Address of Member of Representative(s) \_\_\_\_\_

Phone # of Member of Representative(s) \_\_\_\_\_

Cell phone # of Member or Representative(s) \_\_\_\_\_

Briefly describe the Showcase you would be performing at the 2025 NCAOAF Convention if selected:

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# 2024 Holmes McBride Informational Letter

TO: NCAOAF Members

FROM: Cathy Horton  
Executive Director

Once again it is time to pick a recipient for the prestigious Holmes/McBride Humanitarian Award.

The award is given in memory of two great men who were dedicated to the fair industry and touched our lives in special ways; James Holmes, Past-President of the Association and Manager of the Durham County Fair for many years and Woodie McBride, longtime Associate Member Concessionaire and Carnival Operator. James also worked as a decorator at many of our fairs and was on the planning and set-up committee for our conventions until he passed away. Woodie was best known for his eating joints at the State Fair and great hospitality suite (still being carried on by his family) at our State Convention. Both of these men helped many newcomers with their vast knowledge of the fair industry and always had a dollar to lend someone who was down.

In honor of the service rendered, the Holmes/McBride Award is given to an individual for distinguished achievement in, or contribution to, the Fair Industry.

Two awards are given, one for a Fair Member and one for an Associate Member. He/she must be a living member, or past member, of the North Carolina Association of Agricultural Fairs who has been consistently active in the fair industry for a number of years.

If you know someone who has served the fair industry well and is deserving of this award, please send completed form no later than **December 13, 2024** to: NCAOAF, PO Box 158, Raleigh, NC 27501.

REMEMBER, YOU CAN NOMINATE A FAIR MEMBER OR ASSOCIATE MEMBER OR BOTH BY MAKING A COPY OF ATTACHED FORM.



**2024 Nomination Form**  
**NCAOAF Holmes McBride Humanitarian Award for**  
**Distinguished Service to the Fair Industry**

Name of Nominee \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Fair Member \_\_\_\_\_

Associate Member \_\_\_\_\_

Organization Affiliation \_\_\_\_\_

Approximate Number of Years in the Fair Industry \_\_\_\_\_

*Approximately 100 word supporting statement as to why the nominee should be selected as award recipient. Give personal information on place and date of birth, married or single, number of children and grandchildren and any information you think would help in making presentation if he/she is selected.*

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*You may list and attach, to this form, any magazine or newspaper article, special citation, etc., that would support the worthiness of an award winner.*

Submitted by: \_\_\_\_\_ Fair or Company \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_  
(Should we need additional information)

Signature \_\_\_\_\_ Date \_\_\_\_\_

If you know someone who has served the fair industry well and is deserving of this award, please send completed form no later than **December 13, 2024** to: NCAOAF, PO Box 158, Angier, NC 27501.